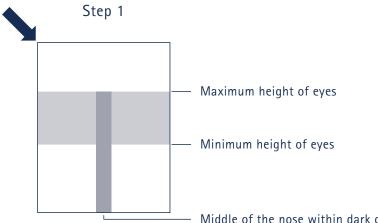
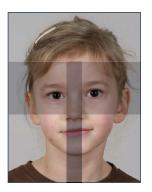
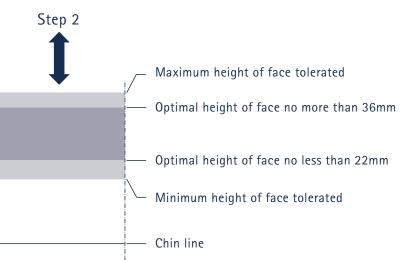
## PASSPORT PHOTO TEMPLATES FOR CHILDREN AGED 6 TO 9



### Step 1: example



Middle of the nose within dark grey band





# Step 2: example



#### Step 1: CHECK EYE AREA

- Line up template with upper left edge of photo
- Does the photo measure 35 x 45mm?
- Do the eyes lie within the horizontal grey band?
- Are the eyes roughly level?
- Are the eyes open and clearly visible?
- Does the middle of the nose lie within the vertical dark-grey band?

#### Step 2: CHECK SIZE OF FACE

- Move template so that the chin line touches the bottom of the chin
- Does the top of the head lie within the darker grey band (ideal face height)?
- Does the top of the head lie within the lighter grey band (allowable face height)?

#### POSITION OF HEAD AND FACIAL EXPRESSION

- Is the head straight (not tilted or turned)?
- Head and shoulders facing forward?
- Neutral facial expression?
- Mouth closed?

#### FOCUS AND CONTRAST

• Is the photo in sharp focus with proper contrast?

#### LIGHTING

• Are face and background uniformly illuminated (no shadows)?

#### BACKGROUND

• Plain background?

### PHOTO QUALITY

- Black-and-white or colour photos are acceptable
- With colour photos: does the colour reproduce the natural skin tones?
- Is the photo clean, undamaged and free of creases?

#### **GLASSES**

• Are the eyes clearly visible and not covered?

## PLEASE NOTE:

For children aged 5 and under, it is not necessary to capture a facial biometric. Photos of children aged 5 and under must be 35 x 45mm and fulfil only the requirements for frontal view, focus and contrast, lighting, background and photo quality listed above.